

**MINUTES**  
**REGULAR MEETING**  
**CHARLOTTE HARBOR**  
**COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE**  
**Monday, January 5, 2015 – 10:30 a.m.**  
**County Administration Building – Room 119**  
**18500 Murdock Circle, Port Charlotte, FL 33948**

**Members Present**

James Herston, *Chairman*  
Garland Wilson, *Vice Chairman*  
Charlotte Ventola, *Secretary*  
Denise Garbacz  
Michael Haymans  
Vanessa Oliver

**Staff Present**

Commissioner Ken Doherty  
Debrah Forester, *Redevelopment Manager*  
Shaun Cullinan, *Community Development*  
Matt Trepal, *Community Development*  
Kathy M. Knee, *Recorder*

**Members Absent**

Delmar Wooden

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**I. Call to Order**

Chairman Herston called the January 5, 2015 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 10:30 a.m. in Room 119 of the Charlotte County Administration Building.

**II. Pledge of Allegiance**

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

**III. Roll Call/Determination of Quorum**

Roll call was taken by Charlotte Ventola. A quorum was present.

**IV. Additions/Deletions to Agenda – None.**

**V. Approval of Minutes**

***A Motion was presented by Charlotte Ventola, seconded by Michael Haymans and unanimously approved to accept the Minutes of the December 1, 2014 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee as written.***

**VI. Commissioner Comments - Commissioner Doherty wished everyone a Happy New Year and encouraged them to participate in the Hands Across the Harbor event on January 31.**

**VII. Public Comments – None.**

**VIII. Development Review Report**

Jim Herston reported on recent activity including the satisfaction of a code compliance issue. Charlotte Ventola mentioned the house on Oakley and Central has finally had stucco put on the outside.

**IX. Old Business**

Harbor Walk Update – Debrah Forester reported there will be a Pre-Bid Meeting on January 6 for the contractors interested in providing construction bids for Harborwalk Phase 1. Bids are due on January 21. The BCC should approve the contract in February and work could begin in March. The 60% Plans for Phase 1B, the elevated boardwalk and connection underneath the bridge, should soon be finalized by Kimley-Horn.

Comprehensive Plan Update- Planning and Zoning – Matt Trepal reported the comprehensive plan and map updates are going forward and will be presented at the Planning & Zoning meeting next Monday, January 12 at 1:30 p.m. The updates will go before the BCC on February 24 at 2 p.m. The updates will then go to the State. Adoption should be in April. Charlotte Ventola will attend both the P&Z and BCC meetings.

Parmely Street Update – Debrah Forester noted the plans show a 4-way stop. Prior to implementing a 4-way stop, a study needs to be done by Public Works and BCC approval is needed. The 4-way stop will help facilitate the pedestrian traffic and slow down vehicular traffic in that neighborhood. An entry feature was talked about at a previous meeting but the cost of the sign was excessive. Johnson Engineering is looking at alternatives in the \$10,000 range and this item may be on the February Agenda.

Hands Across the Harbor Event - January 31, 2015 – Debrah Forester distributed Hands Across the Harbor entry forms, posters and bookmarks and asked the Committee members to post them out in the community. Michael Haymans noted this event allows the two CRAs to collaborate and highlight their parks and businesses.

Bayshore Park Update – Debrah Forester mentioned that the historic sign marker was replaced. Requests have been sent to Community Services regarding pier cleaning and the status of the Historical Center demolition.

**X. New Business**

Onsite Meeting/Walking Tour of Charlotte Harbor CRA – Debrah Forester asked if the Committee would be interested in doing an Onsite Meeting/Walking Tour of the Charlotte Harbor CRA in March or April. If the Committee is interested this could either be a part of a regular meeting or a special meeting could be set up. Michael Haymans thought it should be on a regular meeting date and suggested looking into using golf carts for those who preferred or are unable to walk. This on-site/walking tour meeting will take place on April 6.

**XI. Correspondence/Communications - The following item was included in the meeting packet.**

- Minutes from Punta Gorda CRA meeting of December 3, 2014

**XII. Public Comments – None.**

**XIII. Staff Comments – None.**

**XIV. Attorney Comments - None.**

**XV. Member Comments**

Denise Garbacz and Vanessa Oliver liked the idea of a walking tour.

Mike Haymans noted he recently talked about CRAs in general and the Hands Across the Harbor Event on his radio show. Mr. Haymans asked Debrah Forester if she would like to be a guest on the show to further discuss CRAs.

Garland Wilson noted three things he would like addressed in 2015: getting help for the business owners in Whidden Park; get the Charlotte Harbor architectural guidelines updated so the issues with the Central Avenue house are not duplicated; look at the Charlotte Harbor Sign Code in an effort to help the businesses on US41 have a code similar to other businesses along the highway but outside of the CRA. Charlotte Ventola agreed the business in Charlotte Harbor needed assistance and supported

getting help in Whidden Park and reviewing the sign code. Michael Haymans mentioned he is on an advisory board that will make suggestions to the BCC regarding the use of BP funds. Whidden Park stormwater could be a suggestion. Mr. Haymans asked the Committee to make any other suggestions through Ms. Forester.

**XVI. Next Meeting Date**

The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on **Monday, February 2, 2015 at 10:30 a.m. in Room 119 of the Charlotte County Administration Center.**

**XVII. Adjournment** - There being no further business, the meeting **ADJOURNED** at 10:55 a.m.

Respectfully submitted,

  
Charlotte Ventola, Secretary

/kmk

Approved: 2.2.2015